

Proposal Title:			
Prime Sponsor:			
UCSF PI Name:		Department:	
Subrecipient Legal Name: <i>Must match legal name in SAM</i>			
SAM Unique Entity ID (UEI):		Federal Employer Identification Number (EIN):	
Subrecipient PI Name:		Department:	
Project Performance Address:		Congressional District:	
Zip+4:		<i>(If international)</i> Country:	Postal Code:
Project Period Begin Date:		Project Period End Date:	Amount Requested:

SECTION A – Proposal Documents

The following documents are included in our proposal submission and covered by the certifications below (check as applicable):

STATEMENT OF WORK (required)

BUDGET AND BUDGET JUSTIFICATION (required)

Biosketches of all Key Personnel, in agency-required format

Other:

SECTION B – Certifications

1. Facilities and Administrative Rates included in this proposal have been calculated based on:

Our federally-negotiated F&A rates. *(Please attach a copy of your F&A rate agreement or provide a URL link to the agreement below.)*
URL *(if applicable)*:

Applied rates as mandated by sponsor policies/guidelines.

10% Modified Total Direct Cost (MTDC) de minimus rate. *(See [2 CFR Part 200, Subpart E, §200.414.](#))*

Other:

Not applicable - subrecipient is not requesting payment of F&A costs or the funding announcement does not allow for F&A.

2. Cost-Sharing Yes No **Amount:**
Cost-sharing amounts and justification should be included on the subrecipient's budget

3. Project Approvals

Animal Use:	Yes	No
Human Subjects	Yes	No
Human Stem Cells	Yes	No

4. Conflict of Interest (COI):
Not applicable because this project is not funded by PHS (NIH, CDC, AHRQ, etc.), or any other sponsor that has adopted the federal financial disclosure requirements (NSF, etc.).

Subrecipient Organization/Institution certifies that **it has or agrees to establish** an active and enforced Financial Conflict of Interest (FCOI) policy that is consistent with the provisions of 2011 Revised COI regulations – “Responsibility of Applicants for Promoting Objectivity in Research for which PHS Funding is Sought (42 CFR Part 50, Subpart F) and Responsible Prospective Contractors (45 CFR Part 94)”. Subrecipient also certifies that, to the best of its knowledge, (1) all financial disclosures have been made related to the activities that may be funded by or through a resultant agreement, and required by its FCOI policy; and, (2) all identified conflicts of interest have or will have been satisfactorily managed, reduced or eliminated in accordance with subrecipient’s FCOI policy prior to the expenditures of any funds under a resultant agreement.

SECTION C – Approved for Subrecipient

The information, certifications and representations above have been read, signed and made by an authorized official of the Subrecipient named. The appropriate programmatic and administrative personnel involved in this application are aware of agency policy regarding subawards and are prepared to establish the necessary inter-institutional agreements consistent with those policies.

Signature of Authorized Institutional Official	Date	Name and Title of Authorized Institutional Official:	
		Email:	Phone: