

Summary of Approval Policies and Procedures Changes, effective Feb 1, 2012

Action Type	Required Approval Signatures
New, resubmission and competitive renewal proposals	Principal Investigator/s (PI)* or Project Director (PD), and Chair/s (or Chair's delegate)*, and the Authorized Institutional Signatory.
Non Competing Continuations	PI or Project Director** and Authorized Institutional Signatory***
Sponsor correspondence requests limited to: carry-forward, 1st no-cost extensions, and re-budgeting or change of project period modifications to an award requests	PI or Project Director **and Authorized Institutional Signatory
Transfer/relinquishment of awards	PI, Chair (or Chair's delegate) and Authorized Institutional Signatory
Fund advance requests	PI, Chair (or Chair's delegate) and Authorized Institutional Signatory If primary sponsor is a City and County of San Francisco or State of California agency, then Dean's signature review and approval process is also required
PI Status Waiver form	Chair (or Chair's delegate)

*More than one PI and Chair signature required for NIH Multiple PI proposals only.

**For NIH Multiple PI proposals, only the administrative PI signature is required.

***UCSF PIs are delegated authority to submit NIH non-competing continuations using the eSNAP feature of the eRA Commons.