RESPONSIBILITY MATRIX

SPONSOR TYPE (SP Type) If Flow-Through: Use Prime Funding Source	EXAMPLE	AGREEMENT TYPE	PURPOSE TYPE	Responsible Office
01 Federal Government		Grant / Fellowship / Cooperative Agreement/ Subcontract to SBIR/STTR	Research / Public Service / Clinical Trial /Instruction / Equipment / Other Sponsored Activity	RMS
01 Federal Government		Contract / IPA / Unfunded Research Collaboration / CRADA	Research / Public Service / Clinical Trial /Instruction / Equipment / Other Sponsored Activity	GBC
02 State Government		Contract / Cooperative Agreement / Grant *except CIRM*	Research / Public Service / Clinical Trial / Instruction / Equipment / Other Sponsored Activity	GBC
02 State Government		*CIRM only:* Grant / Contract / Cooperative Agreement / Fellowship - CIRM	Research/ Public Service / Clinical Trial / Instruction / Equipment / Other Sponsored Activity	RMS
03 Other Government Agency	International, World Health Organization (WHO), etc.	Contract / Grant	Research / Public Service / Clinical Trial / Other Sponsored Activity	GBC
03 Other Government Agency	International, World Health Organization (WHO), etc.	Fellowship	Instruction	RMS
04 Business/Profit Entity		Contract / Grant / Fellowship / Unfunded Research Collaboration, MTA, Data Use Agreement	Research / Public Service / Clinical Trial / Other Sponsored Activity	ITA
05 Non-Profit, Business Related	PCORI, International AIDS Society, etc.	Grant / Contract / Cooperative Agreement / Fellowship	Research / Public Service / Clinical Trial / Instruction / Equipment / Other Sponsored Activity	RMS
06 Foundation/Charitable Trust	Bill and Melinda Gates Foundation	Grant / Contract / Cooperative Agreement / Fellowship	Research / Public Service / Clinical Trial / Instruction / Equipment / Other Sponsored Activity	RMS
07 Other Charitable Organization	American Cancer Society	Grant / Contract / Cooperative Agreement / Fellowship	Research / Public Service / Clinical Trial / Instruction / Other Sponsored Activity	RMS
08 Higher Education	Stanford University	Grant / Contract / Cooperative Agreement / Fellowship / Unfunded Research Collaboration	Research / Public Service / Clinical Trial /Instruction / Equipment / Other Sponsored Activity	RMS
13 Major UC DOE Laboratories		Incoming subcontracts only	Research / Public Service / Clinical Trial /Instruction / Equipment / Other Sponsored Activity	RMS
14 UC Campuses and Programs	UC Special Programs	Grant / Cooperative Agreement / Fellowship	Research / Public Service / Clinical Trial /Instruction / Equipment / Other Sponsored Activity	RMS
99 Unassigned		**SPONSOR HAS NOT BEEN ASSIGNED A CATEGORY.** Please contact Data Managers via OSRDataTeam@ucsf.edu		TBD
N/A All		Contract	Professional Service Agreements - Clinical	GBC
N/A **All Sponsor Types (Mainly hospitals and clinics)**		Contract	Professional Service Agreements - inc. Clinical, Clinical Management Services, Medical Director Agreements	GBC
N/A **All Sponsor Types (Mainly, schools, hospitals and clinics)**		Training Affiliation Agreements	Education Enterprise	GBC
N/A **All Sponsor Types**		Service Contracts / Memorandum of Understanding	External Recharge, Core Lab Service, Other Sales & Service, Educational Enterprise	GBC
N/A **All Sponsor Types**		**Material Transfer & Data Use**	**All Purpose Types**	*ICD/OTM, send to MTA@ucsf.edu
N/A **All Sponsor Types**		**Business Associate Agreement**	**Research / Public Service / Clinical Trial / Instruction / Other Sponsored Activity**	**Depending on sponsor type
N/A		**Confidentiality Disclosure Agreements**	**Research / Public Service / Clinical Trial / Other Sponsored Activity**	***Depending on sponsor type

INSTRUCTIONS TO LOCATE THE SPONSOR TYPE IN CACTAS:
Log in to CACTAS, Go to *Accounts* (Sponsor information) section and look for SP Type (Sponsor Type).
Look up Sponsor Type on the chart above to identify the office that is responsible for the award.

*If an MTA/DUA is required for a project and is embedded/attached in an agreement, the specialist reviewing that agreement will also review the MTA/DUA.
**Procurement, GBC or ICD responsibility. RSCs will forward to Award Specialists to be routed to Procurement or GBC as appropriate.
***If RMS is responsible, please consult GBC as a resource.

Last updated 10/24/2017