September 27, 2013

Dear CDC Grantee:

As you are aware, the Government Fiscal Year (FY) 2013 ends on September 30, 2013 and an Appropriation Act for FY2014 has not yet been passed. The Administration strongly believes that a lapse in appropriations should not occur, and that there is enough time for Congress to act to prevent a lapse. However, prudent management requires that we prepare for an orderly execution of contingency plans in the unfortunate event of a lapse.

Your particular grant program is funded by appropriations that are not currently affected by the government shutdown, therefore you should continue normal operations until informed otherwise by this office. A minimal number of federal staff will be available to provide routine administrative support services. In addition, HHS will maintain the Payment Management System in an operational status to continue processing grant drawdown requests, so that payments can be made for programs that are not affected. The robust internal controls that currently exist would continue to ensure the integrity of grant drawdown requests and payments.

If you are considering submitting an application for additional HHS federal assistance funding, please be advised, that the Grants.gov system will be operational and will be accepting applications from prospective grantees. HHS will take action on those applications for fully funded and excepted programs. For those programs which are non-excepted, the Grants.gov system will accept and store applications until such time as the responsible Department has the authority and funding to return to normal business operations.

Please check CDC’s website (http://www.cdc.gov/fmo/topic/Budget%20Information/index.html) for updates. Should the government shutdown, you may contact the following individuals if you need assistance on your grant:

- Glynnis Taylor (770.488.2752, GTaylor1@cdc.gov) for domestic awards
- Steward Nichols (770.488.2788, SNichols1@cdc.gov) for international awards.

Thank you for your assistance with this period of a potential government shut-down and your ongoing support of the Centers for Disease Control and Prevention.

Terrance Perry
Acting Chief Grants Management Officer