This award is an important opportunity for early career faculty.

**WHAT:** UCSF Hellman Fellows Program, funded by the Hellman Fellows Fund

**PURPOSE:**
- To provide short-term support for outstanding faculty at the assistant professor level whose work shows originality and promise of distinction
- To assist promising young faculty at the point at which start-up funds have been exhausted and before their research qualifies for other external support

**ELIGIBILITY:**
- Assistant professors in tenure-track, In Residence, Clinical X, Health Sciences or Adjunct series who have made substantial progress in their research and demonstrated creativity, whose work needs further development to attract other support
- Awards can be made for both basic and clinical research
- Special preference is given to those who face special challenges in obtaining independent funding.
- **Please note:**
  - The awards are specifically directed toward promising faculty who are two or three years into their appointment and whose work or career faces special challenges.
  - It is expected that the Fellowship will contribute substantially to the conduct of the research by the recipient. Preference in allocation of Fellowships shall be given to assistant professors who are not recipients of other young investigator awards.
  - Awarded funds may not be used to replace state-funded faculty salary, but may be used to replace other salary support or the salary of employees (e.g., research staff)
  - Applicants from the Department of Family and Community Medicine are particularly encouraged to apply.
  - The Hellman Fellows Fund intends these Fellowships as **one-time awards**. Anyone who has previously been awarded a Hellman Fellowship or is a current awardee may not apply again.

**BUDGET AND PROJECT PERIOD:**
- $25,000 - $50,000, depending on the number of awards made
- Monies are to be spent within two years from the date of Fellowship award

**DUE DATE:**
- Internal Due Date: 3pm, Tuesday, March 24, 2015. **Please note this is a hard deadline.**
- Awardees Informed: Week of May 18, 2015
Submit the following in ONE PDF file by 3pm, March 24, 2015, to: limitedsubmissions@ucsf.edu
1. Limited Submission Pre-Proposal Cover Sheet with signatures (form attached to email)
2. Project Summary addressing the aims of the project, broad strategy to be followed, and potential contribution to the field (4-pg. max., including references). Please indicate how your research demonstrates the following:
   a. Originality
   b. Promise of distinction
   c. Creativity
   d. Need for further development in order to attract other support
3. Statement of Special Circumstances (1-pg., max.)
4. NIH biosketch (4-pg. max., including publications) (http://grants1.nih.gov/grants/funding/2590/biosketch.doc)
5. Budget for project period (use PHS398 Form 4) (http://grants.nih.gov/grants/funding/phs398/fp4.doc)
   a. This need not be a detailed budget and should only recite the principal elements of proposed expenditures
   b. Fellowships cannot be used to replace state-funded salaries or state-funded resources otherwise provided by the administration to recruit or retain faculty
6. Budget justification
7. Three letters of recommendation from faculty members
8. List of Current and Pending Support (amounts and sources), including a clear description of start-up package

Incomplete application packets will not be reviewed.

Review Criteria:

1. Does the research proposal address an important and distinctive issue in research, medical education, clinical practice, or community engagement?
2. Is the plan for conducting the proposed project logical, well described, and feasible?
3. Will the project further the applicant’s career development and faculty advancement?
   a. Does the proposed project fit within a coherent professional development plan for the applicant?
   b. Is the project likely to result in tangible, scholarly products (articles, new curricula, changes in clinical or educational practices, etc.)?
   c. If an applicant has already demonstrated a strong track record in securing extramural funding, would a Hellman award have unique strategic value in advancing the applicant’s career?
4. Does the applicant have special circumstances? Factors to consider in scoring special circumstances are whether the applicant’s scholarly program faces particular challenges because of its complexity, innovation, focus on disadvantaged populations, or other issues; personal hardship; and whether the applicant brings life experiences that are underrepresented among the faculty at UCSF and will contribute to the diversity of the faculty.

Sent by Sarah E. Nelson, on behalf of the Research Development Office (RDO), Limited Submission Program (LSP)