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| For New and Renewal Applications (PHS 398) – DO NOT SUBMIT UNLESS REQUESTEDPHS 398 OTHER SUPPORT |

Provide active and pending support for all senior/key personnel. Other Support **includes all resources, whether federal, non-federal, commercial or institutional, available in direct support of an individual's research endeavors, including but not limited to research grants, cooperative agreements, contracts, and/or institutional awards**. Training awards, prizes, or gifts do not need to be included.

Other Support includes all resources made available to the researcher in support of and/or related to all of their research endeavors, **regardless of whether or not they have monetary value and regardless of whether they are based at the institution the researcher identifies for the current grant**. This includes resource and/or financial support from all **foreign and domestic entities**, including but not limited to, financial support for laboratory personnel, and provision of high-value materials that are not freely available (e.g., biologics, chemical, model systems, technology, etc.).

Tip: Do not use table format, use the tab function. Use only NIH acceptable font- Arial 11 is preferred

To hide unwanted text, select text, right click go to “font” under effects select “hidden”. To view hidden text, select the Paragraph (¶) symbol.

**NAME OF INDIVIDUAL**

ACTIVE[1](#FN1)/PENDING[2](#FN2)

Project Number[3](#FN3) (Contact P.I.)[4](#FN4) (AXXXXXX)[5](#FN5) Dates of Project[7](#FN7) Person Months[9](#FN9)

Source[6](#FN6) Project Costs[8](#FN8)Proposed=Person Months[10](#FN10)

Title of Project[11](#FN11)

The major goals of this project are...[12](#FN12)

OVERLAP[13](#FN13)

Potential overlap for this project includes….

FOREIGN AND DOMESTIC RESOURCES (not listed above)[14](#FN14)

• Positions: List all positions and scientific appointments both domestic and foreign that are relevant to an application including affiliations with foreign entities or governments. This includes titled academic, professional, or institutional appointments whether or not remuneration is received, and whether full-time, part-time, or voluntary (including adjunct, visiting, or honorary). Provide information on any financial remuneration received.

• Resources: Report all resources provided by a domestic or foreign entity that contribute to the scientific

development or execution of a specific or multiple project(s) in a substantive, measurable way, even if the support received is only in-kind (e.g. office/laboratory space, equipment, supplies, employees). All research resources including, but not limited to, foreign financial support, research or laboratory personnel, lab space, scientific materials. Note: you don’t need to assign a dollar value to the resource for the purposes of listing in your Other Support form.

• Materials: Provision of high-value materials not freely available (e.g., biologics, chemical, model systems,

technology, etc.). Indicate which specific project (s) the materials are relevant to. Note: you don’t need to assign a dollar value to the resource for the purposes of listing in your other support.

• Lab Personnel: Identify personnel (primarily visiting scholars/students) working in a researcher’s lab who are

supported by a domestic or foreign entity either through salary, stipend, or receipt of living or travel expenses and which NIH funded project(s) the specific Lab Personnel works on. Note: you don’t need to assign a dollar value to the compensation for the purposes of listing in your other support.

• Other: List selection to a foreign “talents” or similar-type program, or other foreign or domestic support

Footnotes:

1. **Active:** Research Projects awarded and not expired
2. **Pending:** Proposals that have been submitted and the start-date has not lapsed
3. **Project Number:** If applicable, include a code or identifier for the project.
4. **Contact Principal Investigator**: Last name of Principal Investigator on the project
5. Add the A number as hidden text for future reference – DO NOT INCLUDE WHEN SENDING TO NIH
6. **Source:**  Identify the agency, institute, foundation or other organization that is providing the support
7. **Dates of Approved/Proposed Project:** Indicate the inclusive dates of the project as approved/proposed. Indicate if in **NCE** (no cost extension). Tip: Be consistent with presentation. Though not required, it is better if all dates are presented in the same format. If possible, use MM/DD/YY.
8. **Project Costs:** May be listed as either Annual Direct Costs or Total Costs. Check with GMS on preference. While [NOT-OD-19-114](https://grants.nih.gov/grants/guide/notice-files/NOT-OD-19-114.html) indicates using Total Costs, some GMS request in Annual Direct Costs. If using annual direct cost, use the **current year’s** direct cost budget. For a pending project, provide the proposed direct cost budget for the initial budget period. If the support is provided under a **consortium/subcontract** arrangement or is part of a **multi-project award**, indicate the project number, PD/PI, and source for the overall project, and provide all other information for the subproject only (including total direct costs).
9. **Percent Effort/Person Months:** For an active project, provide the level of actual effort in person months **(even if unsalaried)** for the current budget period. UCSF approach is to provide a “snapshot” of the effort devoted in the current month. For a pending project, indicate the level of effort in person months as proposed for the initial budget period. If the snapshot of the effort is reduced by more than 25%, but on average for the year, it is not reduced, add an asterisk and include the average effort for the budget year. Be aware of appointment type and clinical, teaching, and/or administrative requirements; effort may need to be capped at 95% (11.4 Calendar months) to allow time for those activities.  [Learn more about the 95% rule here](https://osr.ucsf.edu/content/academic-senate-95-rule).
10. **Proposed effort:** Keep as hidden text. This is the effort level that is on the proposal. If reducing effort, follow sponsor guidelines. For example, NIH requires prior approval if reducing effort by more than 25%- DO NOT INCLUDE WHEN SENDING TO NIH
11. **Project Title**
12. **Major Goals:** Provide a brief statement of the overall objectives of the project, subprojects or subcontract.
13. **Overlap:** Identify any scientific, budgetary, or commitment overlap that would occur if the current proposal were approved. Then state how it would be resolved. The goals in identifying and eliminating overlap are to ensure that sufficient and appropriate levels of effort are committed to the project; that there is no duplication of funding for scientific aims, specific budgetary items, or an individual’s level of effort; and that only funds necessary to the conduct of the approved project are included in the award.
14. Based on NIH [NOT-OD-19-114](https://grants.nih.gov/grants/guide/notice-files/NOT-OD-19-114.html). If there is no additional Foreign or Domestic support, please indicate None.